

Minutes of the St Pinnock Parish Council Annual General Meeting held on Monday, 21st May 2018 in the Connon Chapel Room at 7.30pm.

Present: Cllrs. Miss C Spear, D Mills, H Knapman, G Crabb, J Emmerson, D Stevens, A Jevons.

Also attending: Mrs J Hoskin (Parish Clerk)
Cllr P Seeva (Cornwall Council)

At the beginning of the meeting Cllr Jevons was welcomed onto the parish council.

1.. Public Session. There were no members of the public present; but on behalf of a resident Cllr Carol Spear thanked the Clerk, Cllr Doug Mills and Cllr Phil Seeva for assisting a local family to enable a young single mum to obtain a rented property at Treffry Grove.

2. Apologies. There were no apologies for absence.

3. Members Declarations of Interest. Cllr G Crabb declared an interest on Agenda Item 7a) the payment of accounts.

4. Election of Chairman and Vice Chairman for the forthcoming year.

Chairman – It was proposed by Cllr D Mills, seconded by Cllr H Knapman and unanimously agreed that Cllr C Spear is re-elected as Chairman for the forthcoming year. There were no other nominations. Cllr C Spear accepted the position.

Vice Chairman – It was proposed by Cllr C Spear, seconded by Cllr D Stevens and unanimously agreed that Cllr D Mills be re-elected as Vice Chairman. There were no other nominations. Cllr D Mills accepted.

Appointment of parish council representatives to outside organisations. It was agreed that Cllr C Spear continues to be the parish council representative on the St Pinnock Hall Committee.

5. Report from Cornwall Council – Cllr. P Seeva updated the meeting on Cornwall Council matters stating that the Stadium for Cornwall was supported by 17 votes to 4 with a promise to donate up to £3 million towards the project. This will provide a first class sports facility for Cornwall. Cllr P Seeva had raised questions with the Chief Executive as to why the industrial shredding process was not installed at the St Dennis incinerator site and that it should not be located at Connon. He awaited a reply. Councillors were unaware of the date of a forthcoming meeting to discuss opening times.

On the following day, 22nd May Cornwall Council would hold its Annual General Meeting.

6. Minutes of the Meeting held on 16th April 2018. The Minutes of the Meeting held on the 16th April 2018 were approved and signed by the Chairman following a correction to the spelling of Cllr P Seeva under the attendees list.

Matters Arising.

Item 12 – Defibrillator for Trevelmond. The Parish Council agreed to pay the balance of the costs after funding had been obtained.

Item 13 – Trevelmond Snooker Hall. It was proposed by Cllr D Mills, seconded by Cllr H Knapman and unanimously agreed that the Parish Council obtains the new cloth and cushion repairs for the snooker table and submits an application to the Cornwall Councillors Community Chest fund.

7. Accounts / Financial Matters:-

a) To approve the payment of accounts as requested. The Council approved the following payments, proposed Cllr D Mills, seconded Cllr D Stevens and unanimously agreed. Cllr G Crabb declared an interest and abstained.

839/840	J Hoskin / HMRC	£138.11
841	Outdoor Play People -	£326.40
842	G Crabb – cleaning bus shelter / play equipment maintenance	£193.00
843	Cornwall Air Ambulance	£ 75.00

The Clerk reported on the bank account balance as at 5th May 2018.7

The Council supported a letter from the Cornwall Air Ambulance and agreed to donate £75, proposed Cllr Miss C Spear, seconded by Cllr D Mills.

b) Parish Council work place pension scheme – report from Clerk on CC scheme. The Clerk was awaiting information on Cornwall Council pension scheme.

c) Audit of Accounts for the 2017/2018 financial year and approval of accounts. The Council approved the accounts for the year ended 31st March 2018, the accounting statement and the annual governance statement. Proposed Cllr G Crabb, seconded Cllr D Mills and unanimously agreed.

8. Planning Applications:

PA18/04675 Enniskerry, Trevelmond – Conversion of loft space and increase in ridge height with flat roof dormer to rear and three pitched roof dormers to the front elevation. Modifications to fenestration at rear. The Parish Council resolved to support this application with reservations as to whether or not the development is in-keeping with neighbouring properties and that it is not over development of the site. Proposed, Cllr. D Mills, seconded Cllr J Emmerson and agreed by the majority. Cllr G Crabb abstained.

9. Playing Field, East Taphouse – replace / repair rubber tile surfacing. The Clerk had collected the four new swing seats and Graham Crabb was thanked for fitting these. The playing field sign had not been put back; the Clerk will contact Ocean Housing.

10. Parish Council Policies – to approve the adoption of remaining policies.

Cllr D Mills gave new Councillor Alan Jevons a copy of the policies adopted so far.

A copy of the Freedom of Information Act Policy for handling requests for information were given to Councillors to consider and adopt at the next meeting, pending any amendments.

It was agreed that all policies be reviewed in March each year.

11. Correspondence – report from Clerk.

- **Cornwall Association of Local Councils** – information on forthcoming training events.
- **Liverty** – advertising a two bed property at Treffry Grove (now allocated to a local person as reported under Item 1 of this meeting).
- **Liverty** – response to letter concerning the trees from the Treffry Grove estate overhanging the verge adjacent to the A390 stating that the matter was being investigated. Also advising that the land owner of the field opposite the entrance to the site be asked when he is to reinstate the hedge having allowed an opening to be made to store the contractor's materials.

- **Cormac** – General Data Protection Regulations (GDPR) contacting the parish council as one of their suppliers to request confirmation that it will manage any personal data in compliance with GDPR.
- **Police and Crime Commissioner** – Information for an online survey on rural crime.
- **Cornwall Council** – Information on a small grants scheme being launched by the Devon & Cornwall Police and Crime Commissioner to support community groups developing schemes to have a positive impact on reducing and preventing anti-social behaviour.
- **Clerks & Councils Direct** magazine May 2018.

12. General Data Protection Regulations – Appointment of Data Protection Officer. The Clerk reported that she had attended the CALC and Cornwall Council training sessions and the Parish Council were required to appoint a Data Protection Officer. It was agreed that this role be carried out by the Clerk.

13. Highway Matters to be reported to Cormac and update on outstanding matters.

- **A390 – A38 road past Bodithiel Farm.** The Clerk reported that this road remained closed owing to work that needed to be carried out by the Forestry Commission. Cormac were managing the road closure until such time as this was completed. It was agreed the Clerk seek clarification from the Forestry Commission as to the work required and when it will be done.

14. Parish Matters to discuss / report:-

- **Liskeard Community Network Meeting.** No report.
- **Update on the provision of a Defibrillator for Trelvelmond** – Discussed under Item 6 of this meeting.
- **Connon Bridge Landfill / transfer Station site meeting – report.** No meetings held. The Clerk had received a list of dates for forthcoming meetings, being the 24th July 2018, 25th September 2018, 27th November 2018, 29th January 2019, 26th March 2019, 28th May 2019. Cllr P Seeva had discussed the shredder in his report under Item 5 of this meeting. A request will be made at the next site meeting for SUEZ to trim the junction to allow a site line for drivers.

15. Any other Business / Items for the next Agenda.

- The footpath from Homeleigh to Trago Lane was narrowed by the encroachment of grass and weeds over the tarmac surface. Cormac will be asked to clear the path surface leaving a width of at least 3ft for pedestrians.
- It was agreed that weed spraying needed to be carried out at East Taphouse to improve the appearance of the village and prevent roots blocking road drains. Cllr H Knapman will make enquiries with a local contractor.
- Some residents at Salts Meadow were trimming garden vegetation and throwing this onto the grass verge. It was agreed that a letter be sent to tenants of property numbers 1-6
- Cllr G Crabb offered to repair the broken footpath signpost at Farmers Lane.
- Directional signs off the A390 for St Pinnock will be reviewed.

16. Date of the next Meeting. Monday, 18th June 2018.

17. To close the Meeting. There being no further business the meeting closed at 8.55pm.

Dated: 18th June 2018

Signed: