

**Minutes of the Meeting of St Pinnock Parish Council held on Monday, 12<sup>th</sup> March 2018 in the Cannon Chapel Room at 7.30pm.**

**Present:** Cllrs. Miss C Spear (Chairman), D Mills (Vice Chairman) |, H Knapman, G Crabb, J Emmerson.

**Also attending:** Mrs J Hoskin (Parish Clerk)

**1.. Public Session.** There were no members of the public present.

**Cornwall Councillors report.** No report received. It was proposed by Cllr C Spear, seconded by Cllr D Mills and unanimously agreed that the Clerk contacts Cllr P Seeva requesting monthly reports for parish council meetings when he is unable to attend in person.

**2. Apologies** for absence were received from Cllrs. Mrs J Philp., D Stevens and Cllr P Seeva (Cornwall Council).

**3. Members Declarations of Interest.** None declared at this stage of the meeting.

**4. Minutes of the Meeting held on the 12<sup>th</sup> February 2018.** The Minutes of the Meeting held on the 12<sup>th</sup> February 2018 were approved and signed by the Chairman, proposed Cllr D Mills, seconded by Cllr G Crabb and unanimously agreed.

**Matters Arising –**

**Item 7 Playing Field** – The playing field had not been reinstated by Ocean Housing.

**Item 10 Highway matters** – It was noted that the skip on the A390 verge opposite the B3359 had been removed. The clerk had received no response as to why the A390 to Trago road, via Bodithiel farm remained closed.

**5. Accounts / Financial Matters –**

- a) To approve the payment of accounts as presented.** The Council approved the following payments, proposed Cllr G Crabb, seconded Cllr H Knapman and unanimously agreed.

833/834	J Hoskin / HMRC – clerks payment (February)	£141.38
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- b) Appointment of Auditor for the 2017/2018 financial year.** The Clerk recommend that Mrs L Coles (LC Book Keeping Services) be appointed to completed the audit. It was proposed by Cllr D Mills, seconded by Cllr J Emmerson and unanimously agreed this be accepted.

- c) Parish Council work place pension scheme – report from Clerk on options available.** The Clerk outlined the requirements for a work place pension scheme and agreed to obtain further information from the Cornwall Council, proposed Cllr D Mills, seconded Cllr H Knapman and unanimously agreed.

- d) Bank Mandate.** The clerk had received a letter from the bank regarding the change of signatories on the mandate seeking clarification on the ID for some councillors.

**6. Planning Applications - to report on the following applications and any other applications received between the publication of the agenda and the meeting.**

**PA18/01940 Mr T Towler, Lee Barton Farm, St Keyne – Conversion of existing studio and part farmhouse to two holiday accommodation units.** Support, proposed Cllr D Mills, seconded Cllr G Crabb and unanimously agreed.

**Planning Matters:**

**PA17/03672 Mr & Mrs P Hill, Applejack Alpacas, Applejack Farm, St Keyne** – The clerk reported that retrospective consent had been granted on the 8<sup>th</sup> March 2018 for the installation of 16 solar panels with 5KW inverter system and a wind turbine and proposed conversion of stables into a workshop and store and erection of a timber cabin to be used as the business. Councillors reported that part of the planning approval for the removal of the caravan had not been complied with. It was proposed by Cllr D Mills, seconded by Cllr J Emmerson and agreed this be brought to the attention of the planning department.

**7. Playing Field, East Taphouse – replace/repair rubber tile surfacing under the swings.** It was agreed that new cradle seats and flat seats be obtained for the swings to replace the existing seats that had now cracked. Cllr G Crabb will pressure wash, clean and treat the slide – proposed Cllr D Mills, seconded Cllr H Knapman and unanimously agreed. Cllr G Crabb stated that the ROSPA report would be received within the next few weeks and would identify any further work required.

**8. Parish Council policies – to approve the next policies to be adopted.** Councillors received copies of the Handling Complaints policy and Annual Audit Plan for approval at the next meeting. The Clerk was unable to put the Standing Orders policy onto the website owing to the size of the document and agreed to contact the website provider.

**9. Correspondence – report from Clerk.**

- **Trigg Morris Men** – Summer Dance Programme visiting Bathpool at St Pinnock on Thursday, 24<sup>th</sup> May at 8.00pm.
- **Cornwall Council** – 2017 Stakeholder Survey and Communities & Devolution Bulletin.
- **Cornwall Council** – Planning newsletter.
- **Cornwall Council** – Liskeard & Looe Community Network questionnaire (Cllr D Mills to complete).
- **Clerks & Councils Direct** magazine March 2018
- **South West Water** – stakeholder workshop event at St Mellion on the 15<sup>th</sup> March

**10. Highway Matters to be reported to Cormac and update on outstanding matters.**

- Potholes on the B3359 near the Deer Park Forest.

**11. Parish Matters.**

- **Liskeard Community Network Meeting.** No meetings held.
- **Update on the installation of a defibrillator at St Pinnock Community Hall.** The defibrillator had been installed and FLEET were holding a training event on the 3<sup>rd</sup> April to demonstrate how the defibrillator works and how it should be used. The Chairman thanked Cllr D Mills for his work in obtaining this equipment.
- **Connon Bridge Landfill / Transfer Station site meeting – report.** Cllr D Mills gave a verbal report on the site. It was noted that the shredder was a temporary structure.

**12. Any other Business.** No matters reported.

**13. Date of the next Meeting** – Monday, 9<sup>th</sup> April 2018.

**14. To close the Meeting.** There being no further business the meeting closed at 8.24pm.

Dated: 16<sup>th</sup> April 2018

Signed:

