

**Minutes of the Meeting of St Pinnock Parish Council held on Monday, 12<sup>th</sup> February 2018 in the Connon Chapel Room at 7.30pm.**

**Present:** Cllrs. Miss C Spear (Chairman), D Mills (Vice Chairman), H Knapman, G Crabb, Mrs J Philp, J Emmerson, D Stevens.

**Also attending:** Mrs J Hoskin (Parish Clerk)  
Cllr Richard Pugh (Cornwall Council)  
Ms Felicity Coplestone (Cornwall Council Planning Department)

**1.. Public Session:** There were no members of the public present.

**Cornwall Council – Cllr Richard Pugh** had attended the meeting to clarify the Parish Councils proposals on the Boundary Review to take to a meeting at Cornwall Council the following day. A written response had also been submitted by the Parish Council stating that they wished the parish of St Pinnock to remain in the Liskeard & Looe Community Network Area. Councillors felt that to join the Lostwithiel Network was totally unacceptable for the residents of St Pinnock and the proposal was a numbers game to meet the electoral requirements for the boundary review and did not reflect the needs of the parish historically linked to Liskeard and Looe.

It was proposed by Cllr D Mills and seconded by Cllr Mrs J Philp to support the recommendation of Cornwall Council that Cornwall has 88 Councillors from 2021 and not the 87 as stated by the Boundary Commission.

(Cllr R Pugh left at 7.40pm)

**Felicity Coplestone (Cornwall Council Planning Department)** had attended to outline a new six month project within the Liskeard Area based team reviewing current planning processes. The aim was to improve local knowledge, work closer with local parish and town councils, to become more effective and increase job satisfaction for staff. Cllr Mrs J Philp felt this was an improvement to the service that should never have been centralised when Cornwall became a unitary council in 2009. Felicity outlined the staff structure in the Liskeard area trial team, and her role focusing on planning enforcement.

Councillors took the opportunity to raise concerns about breaches of planning in the parish.

(Felicity Coplestone left at 8.30pm)

**2. Apologies** for absence were received from Cllr P Seeva (Cornwall Council)

**3. Members Declarations of Interest:** None declared at this stage of the meeting.

**4. Minutes of the Meeting held on the 11<sup>th</sup> December 2017:** The Minutes of the Meeting held on the 11<sup>th</sup> December 2017 were approved and signed by the Chairman; proposed Cllr D Mills, seconded Cllr G Crabb and unanimously agreed.

**Matters Arising: Item 13** - No meeting was held on 8th January 2018.

**5. Accounts / Financial Matters:**

**a) To approve the payment of accounts as presented.** The Council approved the following payments:-

|         |  |          |
|---------|--|----------|
| 830/831 | J Hoskin / HMRC – clerks payments (December & January) | £ 277.72 |
| 832     | Western Web – annual management fee for website        | £ 80.40  |

**b) Clerks salary review - report from Council (closed session if required):** The Chairman and Vice Chairman had looked at the up to date NALC salary scales and Cllr D Mills outlined the hourly rate table. It was proposed by Cllr H Knapman, seconded by Cllr G Crabb and unanimously agreed that the Clerk remains on the SCP22 scale and paid the new hourly rate of £10.739 (£10.74) with effect from the 1<sup>st</sup> February 2018.

**6. Planning Applications – to report on the following applications and any other applications received between the publication of the agenda and the meeting:**

**PA18/00376 Mr Any Rogers, Forest Holidays Ltd, Deer Park Forest Cabins, Herodsfoot – Replacement unit of staff accommodation.** Support – proposed Cllr D Stevens, seconded Cllr H Knapman and unanimously agreed.

**Planning Matters:**

**PA17/03672 and pre-application PA16/03069 Mr Patrick Hill, Land at Oak Farm, St Keyne – for siting of mobile static caravan to provide temporary accommodation in association with rural enterprise.** Having received an email from the planning officer who was minded to approve the application the Parish Council resolved to maintain their previous objections and recommend that the application be determined by the planning committee. The Parish Council wished to retain their views about the commercial business on agricultural land. It was agreed that the planning office be advised to seek a report from the County Land agent before any decision is made.

**7. Playing Field, East Taphouse – replace / repair rubber tile surfacing under the swings:**

The Clerk had received the quotation from tk play and it was agreed that an application be made for the S106 money from the Treffry Grove development to support the costs of this work; proposed Cllr D Mills and seconded Cllr Mrs J Philp. It was also noted that new cradle and flat seats be obtained for the swings.

The Clerk reported that the ROSPA inspection would be carried out in April/May 2018.

The Clerk had spoken with a member of staff at Ocean Housing in relation to the playing field sign being removed from their fence at 15 Gotch Gardens by the tenant.

**8. Parish Council policies – to adopt the following policies a) Guide to Information Available and b) Risk Management.** It was proposed by Cllr H Knapman, seconded by Cllr D Mills and unanimously agreed that the Guide to Information Available and Risk Management policies be adopted. The Clerk and Cllr D Mills will select the next policies to be approved / adopted.

**9. Correspondence to include the Parish Councils response to the Local Government Boundary Review:** The response to the Boundary Review had been reported under Item 1 of this meeting.

- **CALC training 2017/2018** – The Clerk reported that she had attended the Minutes & Agenda training on the 18<sup>th</sup> January 2018 and was to attend the Audit under £25,000 training on the 1<sup>st</sup> March 2018.
- **Cornwall Council** – Localism Town & Parish Council update.
- **Cornwall Council** – Proposed to change car parking charges proposals 2018 Off Street Parking Order.
- **Cornwall Council** – Planning in Cornwall for people or profit seminar on 10<sup>th</sup> March 2018 at Scorrier.
- **Cornwall Community Land Trust** – half day seminar at Truro on 2<sup>nd</sup> March 2018.
- **CALC Newsletter**
- **Clerks & Councils Direct** magazine January 2018

**10. Highway matters to be reported to Cormac:**

- Skip on the A390 verge opposite the B3359 junction attracting fly tipping. The skip is thought to be related to the property Hillbrie.
- Blocked drain at Gelly Copse (A390 near Redpost)
- Potholes at Middle Bodrane
- A question will be asked as to why the road from the A390 to Trago, via Bodithiel Farm, remains closed as the hedge slip has been cleared.

**11. Parish Matters to discuss / report:**

- **Liskeard Community Network Meeting:** Cllr D Mills gave a report of the meeting, including information on the prospect of building a new police station at Liskeard and the attempts to resurrect the Liskeard Have Your Say meetings.
- **Update on the installation of a defibrillator at St Pinnock Community Hall.** Cllr D Mills reported that the defibrillator should be installed in the next few weeks and further training with then be arranged. Cllr D Stevens reported that the residents of Trevelmond were happy to investigate the costs of a defibrillator for their village and meet with FLEET. Cllr D Mills offered to pass on financial information based on the costs for East Taphouse.

**12. Any other Business / Items for the next Agenda:**

- **Treveth, Redpost** – report of unauthorised development to be passed to the Cornwall Council planning department.
- **Ocean Housing, Treffry Grove** – overhanging trees on the A390 verge required trimming and the opening into the field opposite the entrance to the development had not been reinstated.
- **Cornwall Councillor Community Chest** – Cllr D Stevens reported that the funding application form had been received but the snooker club were struggling to get further quotes for the work required to replace the cloth and cushions on the snooker table.
- **S106 money** – Cllr D Stevens questioned why S106 money (now known as Community Infrastructure Levy) was being given to organisations outside the parish.

**13. Date of the next Meeting** – Monday, 12<sup>th</sup> March 2018

**14. To close the Meeting:** There being no further business the meeting closed at 9.30pm.

Dated: 12<sup>th</sup> March 2018

Signed: