

St Pinnock Parish Council

Minutes of the Meeting of St Pinnock Parish Council held in the East Taphouse Community Hall on Monday, 20th October 2025 at 7.00pm.

Item No.		Action by
1	To record Councillors present. Cllrs. J Dingle (Chairman), J Simmonds (Vice Chairman), G Crabb, R Jessop, H Knapman, D Stevens, P Matthews. Also attending: Mrs J Hoskin (Parish Clerk) One member of the public.	
2	Public Session. The member of the public spoke about his planning applications on the agenda for tonight's meeting PA25/07155 and PA25/07156 and how the work would be carried out, if approved.	
3	Apologies for absence. Cllr J Pascoe (Cornwall Council) had sent her apologies.	
4	Members Declarations of Interest on items on the Agenda. None declared at this stage of the meeting.	
5	Report from Cornwall Council – Cllr J Pascoe was unable to attend the meeting.	
6	To approve the Minutes of the Meetings held on the 15th September 2025. The minutes of the meetings held on the 15th September 2025 were approved and signed by the Chairman, proposed by Cllr Simmonds, seconded by Cllr Jessop and unanimously agreed by those who attended.	
7	Matters arising from the Minutes not listed on the agenda. Item 9 CIL money. The Chairman reported there was a few delivery scratches on the new notice board that could be touched up with paint. The company fitting the notice board will be asked to do this. Item 17 Highway matter A38/B3359 drains. The Clerk will contact Cormac to ensure the drains continue to be cleaned on a regular basis. Item 17 Trevelmond Notice Board – The Chairman had received no response from the bus company whose vehicle damaged the notice board. Cllr Dingle offered to pursue this. A discussion was held about straightening the board and the Chairman offered to obtain an estimate from the contractor who installed it.	JD Clerk JD JD
8	Accounts / Financial Matters – a) To approve the accounts presented for payment. The council approved the payment of accounts presented. Proposed by Cllr Stevens, seconded by Cllr Simmonds and unanimously agreed. Ch 1110 UK AGG Ltd (reissue of Ch 1101) Bus shelter = £3,333.60 Ch 1111 & 1112 J Hoskin - clerks payment & HMRC = £ 494.24 Ch 1113 Western Web – Cllr email addresses = £ 212.40 Ch 1114 Cornwall Council – Uncontested election fees = £ 308.96 b) Update on the Unity Trust Bank – Application being processed.	

	c) To sign the AGAR Certificate of Exemption for the 2024/2025 audited accounts. The Chairman and Clerk signed the Certificate of Exemption.	
9	CIL funding. Update on the projects. Nothing to report. The Chairman will write a report for the next Post Horn magazine. Following a discussion the Clerk advised the Council to appoint a new representative onto the Hall Committee. Item for the next agenda.	Clerk
10	Planning Applications – to record the council’s response on the following applications and consider any further applications received between the publication of the agenda and the meeting. a) PA25/07155 and PA25/07156 Full Planning and Listed Building Consent. St Pinnock Church, St Pinnock – Change of use from former Church to residential dwelling and construction of a bin and cycle store. The Parish Council support this application and make the following comments. 1. In order not to unduly compromise the lawful parking of resident’s vehicles in the Square the Applicant should be required to agree with local residents, who park in the Square outside the Church, reasonable arrangements with regard to the parking of his construction vehicles, the positioning of a single skip and the delivery of his materials. 2. In order to minimise the potential damage to residents vehicles and the drainage system in the Square the Applicant should be required to agree that no mixing of cement or plaster or similar products shall be undertaken in the Square nor shall there be any storage of any materials nor the working of machining of materials in the Square except where absolutely necessary during the course of unloading those materials. Any waste products from the delivery of materials shall be removed promptly from the Square at the end of each day and all reasonable steps taken to avoid any material of any kind entering the drain in the Square. Proposed by Cllr Dingle, seconded by Cllr Simmonds and unanimously agreed. b) To note any pre-applications submitted to Cornwall Council, application decisions, enforcement actions or appeals. Nothing to report.	
11	Playing Field, East Taphouse -to report on inspections and identify any work required. Cllr Crabb had carried out inspections with no issues to report. The Clerk had received confirmation from the developers that the path between the playing field and the new housing estate would be reinstated.	
12	Community Area Partnership Meeting – report from the 7th October 2025 meeting. The Chairman gave a report on the online meeting. Volunteers were needed for Community Speed Watch throughout the parishes within the CAP area. It was noted the flashing speed advisory signs at East Taphouse were not working. It was suggested the Parish Council publish the CAP agendas to encourage public attendance. The police report had nothing relevant to St Pinnock parish.	

	The highways representative was unable to attend the meeting. The Community Network Highway Scheme application to fund a feasibility study and plans for a safer crossing at East Taphouse would be considered by Cabinet. Maintenance work on the Tamar Bridge and Saltash Tunnel continued. National Child Poverty Week started on the 13th October 2025 and aspects of this subject were discussed. It was agreed to place this on the agenda for the next Parish Council meeting. A parish within the CAP area had highlighted a Community Engagement Network and it was agreed to place this on the agenda for the next Parish Council meeting. Online consultation for the new Cornwall Local Plan 2030-2050 would begin next week until the 6th January 2026 with various drop-in sessions being held at various venues throughout the County.	Clerk Clerk
13	Correspondence to be noted. Noted.	
14	Parish Council Vacancies (1) and Co-option. The Chairman had received an expression of interest and will invite the candidate to attend the next Parish Council meeting.	JD
15	Post Horn parish magazine – update on the next publication. Cllr Simmonds reported on the next edition being published at the end of November 2025. The Halloween Pumpkin competition was going ahead with the display of pumpkins being placed along the wall of the Community Hall.	
16	Trevelmond Shute – to consider repair costs. Reported last month. Cormac had been notified, and the Council awaited a response.	
17	Update on the new Parish Councillor email addresses. Discussed under Item 8 of this meeting.	
18	Parish Matters / Items for the next Agenda. ○ Remembrance Sunday – 9th November 2025. Cllr Crabb offered to tidy the area around the war memorial if Cormac had not done this work. ○ Update on the winter grit bin for St Pinnock. A new order had been submitted for the grit bin. ○ Allotments – Cllr Crabb asked the Parish Council to consider the provision of allotments. Agreed to place this on the agenda for the next meeting. ○ St Pinnock Show – It was suggested the horticultural show be reinstated and the Hall Committee asked to be involved. Agreed to place the item on the agenda for the next meeting.	Clerk Clerk
19	Review of Parish Council policies – to approve the updated Standing Orders. The Clerk to reissue with final amendments.	Clerk
20	Date of the next Meetings – Monday, 17 th November 2025.	
21	To close the Meeting. There being no further business the meeting closed at 8.50pm	

Dated. 17th November 2025

Signed