St Pinnock Parish Council

Minutes of the Meeting of St Pinnock Parish Council held in the East Taphouse Community Hall on Monday, 15th September 2025 at 7.30pm.

Item No.		Action by
1	To record Councillors present. Cllrs. J Dingle (Chairman), J Simmonds (Vice Chairman), G Crabb, R Jessop, H Knapman, D Stevens.	
	Also attending: Mrs J Hoskin (Parish Clerk) Cllr J Pascoe (Cornwall Council) One member of the public.	
	Constitution of the powers	
2	Public Session. The member of the public was interested in filling a vacancy on the Parish Council and spoke about himself and his business in the parish.	
3	Apologies for absence. None.	
4	Members Declarations of Interest on items on the Agenda. None declared at this stage of the meeting.	
5	Report from Cornwall Council – Cllr J Pascoe reported on the return of meetings after the summer break. Cllr Pascoe spoke about the ongoing work at the Saltash Tunnel, the Tamar Bridge toll and the proposed 6% increase in parking charges at Cornwall Council car parks. Developments at Liskeard continued with the Cornwall Council having sold the Luxstowe House site to a private company that were creating residential apartments and extra care units. The Coronation Hall and St Johns Ambulance buildings were being demolished to create a bus turning circle. The public bus service had now been reinstated from Dobwalls to Bodmin. Cllr Pascoe confirmed the date of the next CAP meeting. Cllr Pascoe had been unable to write a report for the latest Post Horn magazine but would submit an article for the next edition. (Cllr Pasoce left at 7.55pm to attend another meeting)	
6	To approve the Minutes of the Meetings held on the 21 st July 2025 and 18 th August 2055. The minutes of the meetings held on the 21 st July 2025 were approved and signed by the Chairman, proposed by Cllr Crabb, seconded by Cllr Simmonds and unanimously agreed by those who attended. The minutes of the meeting held on the 18 th August 2025 were approved and signed by the Chairman; proposed by Cllr Jessop, seconded by Cllr Simmonds and unanimoulsy agreed by those who attended.	
7	Matters arising from the Minutes not listed on the agenda. There were no matters arising from the minutes.	

8	Accounts / Financial Matters –	
	a) To approve the accounts presented for payment. Cllr Dingle declared an	
	interest. The council approved the payment of accounts presented.	
	Proposed by Cllr Simmonds, seconded by Cllr Jessop and unanimously	
	agreed.	
	Ch 1100 D Mills – Post Horn magazine printing = £ 67.32	
	Ch 1101 UK AGG Ltd (Shelter Store) – Bus shelter = £3333.60	
	Ch 1102 & 1104 J Hoskin - clerks payment & HMRC = £ 726.42	
	Ch 1103 Playsafety Ltd – ROSPA report = £ 96.00	
	Ch 1105 Duchy Defibrillators – Keys for Trevelmond = £ 28.80	
	Ch 1106 St Pinnock Band Community Hall – Room hire = £ 66.00	
	Ch 1107 Duch Defibrillators – Trevelmond renewal = £ 246.00	
	Ch 1108 J Dingle – A-Z Printing parish survey results = £ 64.00	
	Ch 1109 D Mills – Post Horn magazine printing Sept = £ 73.00	
	on 1103 B mile 1 ost norm magazine printing cept	
	b) Update on the Unity Trust Bank – Application being processed.	
	Councillors approved the transfer of funds into the new account.	
	countinois approved the transfer or rands into the new decount.	
	c) To consider and approve the grant application policy / application form.	
	The Chairman recommended the approval of the policy and application	
	form that can be reviewed in the future. Cllr Simmonds proposed the	
	policy and form be adopted, this was seconded by Cllr Jessop and	
	unanimoulsy agreed.	
	unummousy agreed.	
9	CIL funding. Update on the projects. A discussion was held about the projects	
	being funded by the CIL money. The Chairman had emailed the Auditor about one	
	additional item required by the Hall being a new security system.	
	The Clerk questioned the allocation of the CIL money and what items were being	
	bought by the Parish Council. It was agreed the new Notice Board at East	
	Taphouse be funded by the Parish Council. The new Bus Shelter and its	
	installation be funded by CIL money.	
	The St Pinnock Band Community Hall at East Taphouse to receive items up to the	
	cost of £10,000.	
	77.5	
10	Planning Applications – to record the council's response on the following	
	applications and consider any further applications received between the	
	publication of the agenda and the meeting.	
	a) PA25/06159 9 Lower Hillside, East Taphouse – Single storey extension to	
	provide 2 bedrooms, bathroom, WC, entrance hall and porch and	
	provision of off-street parking / turning area. The Council resolved to	
	support this application; proposed by Cllr Jessop, seconded by Cllr Crabb	
	and unanimoulsy agreed.	
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	b) To note any pre-applications submitted to Cornwall Council, application	
	decisions, enforcement actions or appeals. Nothing to report.	
11	Playing Field, East Taphouse -to report on inspections and identify any work	
	required. Cllr Crabb had carried out inspections with no issues to report.	
	Cllr Crabb reported the path between the playing field and the new building site	
	had not been reinstated following work carried out for the utility company. The	
	Clerk will contact the builders.	Clerk
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12	Community Area Partnership Meeting – to confirm the date of the next meeting. 7 th October 2025. This will be a virtual meeting.	
13	Correspondence to be noted. Noted.	
14	Parish Council Vacancies (2) and Co-option. It was proposed by Cllr Simmonds, seconded by Cllr Stevens and unanimoulsy agreed that Mr Paul Matthews be co-opted onto the Parish Council. Mr Matthews signed his declaration.	
15	Post Horn parish magazine – update on the next publication. Cllr Simmonds reported on the publication of the September magazine and handed out copies for distribution.	
16	Trevelmond Shute – to consider repair costs. The Chairman explained the wall at the back of the Shute had eroded and appeared in danger of collapse, with a section under mining the road. It was noted this did not belong to the adjacent landowner. The Chairman had obtained one estimate for the repair work needed but Councillors agreed the Clerk contact Cormac to see if they can help. Item deferred.	Clerk
17	 Parish Matters / Items for the next Agenda. Damage to directional sign at Connon junction. Pumpkin Wall Competition. It was agreed the competition goes ahead on the 31st October 2025. The Chairman to judge the pumpkin carvings. Remembrance Sunday – November 2025. It was noted that Carol Spear will lead the service. The Clerk will obtain the wreath. Mr Whitehead will provide the bugler. Highway Matters. The drains at the A38/B3359 junction in East Taphouse once again needed cleaning. A drain in Hillside Estate was blocked and flooding the footpath in wet weather conditions. Overgrown vegetation on the surface of the footpath between Trago Lane and Pendower reduced the width for pedestrians and work was required to improve this path. An oak tree growing over the top of the bus shelter needed to be cut back. The Clerk to action these matters. Trevelmond Notice Board. It was noted a coach had recently got stuck in the narrow lanes at Trevelmond and when trying to turn around had caused some damage to the new notice board. The Chairman was in contact with the bus company. 	Clerk
18	Review of Parish Council policies – to approve the updated Standing Orders. The Clerk to reissue with final amendments.	Clerk
19	Date of the next Meetings – Monday, 20 th October 2025. Start time and venue for the next six months to be decided. It was agreed future meetings start at 7.00pm. A room had been booked for the October 2025 and November 2025 meetings. Councillors agreed on the following meetings and venues- East Taphouse – December 2025, January, February, March and April 2026 Trevelmond – May 2026, June 2026, July 2026 Connon – September, October and November 2026.	

21	To close the Meeting. There being no further business the meeting closed at	
	9.20pm	

Dated. 20th October 2025

Signed