

## St Pinnock Parish Council

**Minutes of the Extraordinary Meeting of St Pinnock Parish Council held in the room at Canon Chapel on Monday, 18 August 2025 at 7.30pm.**

Item No.		Action by
1	<p><b>To record Councillors present.</b> Cllrs. J Dingle (Chairman), J Simmonds (Vice Chairman), G Crabb, R Jessop, H Knapman.</p> <p>Also attending: Mrs J Hoskin (Parish Clerk)</p>	
2	<p><b>Public Session.</b> There were no members of the public present.</p>	
3	<p><b>Apologies for absence.</b> Cllr D Stevens.</p>	
4	<p><b>Members Declarations of Interest on items on the Agenda.</b> None.</p>	
5	<p><b>Planning Applications – to record the council’s response on the following applications and consider any further applications received between the publication of the agenda and the meeting.</b></p> <p style="padding-left: 20px;">a) <b>PA25/05424 Land South West of Scawn Mill – Certificate of lawfulness for the existing construction of an agricultural building.</b> The Council resolved to make “no comment” on this application. Proposed by Cllr Jessop, seconded by Cllr Knapman and unanimously agreed.</p> <p style="padding-left: 20px;">b) <b>PA25/05271 Canon Bridge Waste Transfer Station, East Taphouse – Non material amendment to condition 3, 5 and 6 attached to planning permission PA24/02595.</b> It was noted this application had been approved by the Cornwall Council planning department. It was disappointing that a decision had been made on this very important site within the parish before the Parish Council had submitted comments.</p>	
6	<p><b>New bus shelter for East Taphouse – to consider another quote for the work required an to appoint a contractor.</b> The Chairman reported on another quote to carry out the installation work for the new bus shelter. This was compared to other quotations.</p> <p>It was agreed to accept the cost from TW Stone Masons and instruct them to carry out the work. Proposed by Cllr J Simmonds seconded by Cllr G Crabb and unanimously agreed.</p>	
	<p><b>The meeting then went into a Closed Session for the following business.</b></p>	
7	<p><b>Clerks review to include the working hours and salary.</b> The Clerk and Councillors held a discussion about the working hours and tasks to be carried out within the admin and finance roles. Items to be prioritised were noted.</p> <p>Councillors unanimously agreed to increase the hours to eight per week with effect from the 1<sup>st</sup> August 2025. Proposed by Cllr Jessop, seconded by Cllr Simmonds and unanimously agreed.</p> <p>It was also agreed to increase the monthly general expenses to £20 per month and the salary payments in line with the NALC recommended 2025/2026 pay increase. Proposed by Cllr Jessop, seconded by Cllr Simmonds.</p>	

<b>8</b>	<b>Date of the next Full Council Meetings</b> – Monday, 15 September 2025 at East Taphouse.	
<b>9</b>	<b>To close the Meeting.</b> There being no further business the meeting closed at 8.45pm.	

Dated. 15 September 2025

Signed