

St Pinnock Parish Council

Minutes of the Extraordinary Meeting of St Pinnock Parish Council held in the room at Canon Chapel on Monday, 18 August 2025 at 7.30pm.

Item No.		Action by
1	<p>To record Councillors present. Cllrs. J Dingle (Chairman), J Simmonds (Vice Chairman), G Crabb, R Jessop, H Knapman.</p> <p>Also attending: Mrs J Hoskin (Parish Clerk)</p>	
2	Public Session. There were no members of the public present.	
3	Apologies for absence. Cllr D Stevens.	
4	Members Declarations of Interest on items on the Agenda. None.	
5	<p>Planning Applications – to record the council’s response on the following applications and consider any further applications received between the publication of the agenda and the meeting.</p> <p>a) PA25/05424 Land South West of Scawn Mill – Certificate of lawfulness for the existing construction of an agricultural building. The Council resolved to make “no comment” on this application. Proposed by Cllr Jessop, seconded by Cllr Knapman and unanimously agreed.</p> <p>b) PA25/05271 Canon Bridge Waste Transfer Station, East Taphouse – Non material amendment to condition 3, 5 and 6 attached to planning permission PA24/02595. It was noted this application had been approved by the Cornwall Council planning department. It was disappointing that a decision had been made on this very important site within the parish before the Parish Council had submitted comments.</p>	
6	<p>New bus shelter for East Taphouse – to consider another quote for the work required an to appoint a contractor. The Chairman reported on another quote to carry out the installation work for the new bus shelter. This was compared to other quotations.</p> <p>It was agreed to accept the cost from TW Stone Masons and instruct them to carry out the work. Proposed by Cllr J Simmonds seconded by Cllr G Crabb and unanimously agreed.</p>	
	The meeting then went into a Closed Session for the following business.	
7	<p>Clerks review to include the working hours and salary. The Clerk and Councillors held a discussion about the working hours and tasks to be carried out within the admin and finance roles. Items to be prioritised were noted.</p> <p>Councillors unanimously agreed to increase the hours to eight per week with effect from the 1st August 2025. Proposed by Cllr Jessop, seconded by Cllr Simmonds and unanimously agreed.</p> <p>It was also agreed to increase the monthly general expenses to £20 per month and the salary payments in line with the NALC recommended 2025/2026 pay increase. Proposed by Cllr Jessop, seconded by Cllr Simmonds.</p>	

8	Date of the next Full Council Meetings – Monday, 15 September 2025 at East Taphouse.	
9	To close the Meeting. There being no further business the meeting closed at 8.45pm.	

Dated. 15 September 2025

Signed