

St Pinnock Parish Council

Minutes of the Meeting of St Pinnock Parish Council held in the East Taphouse Community Hall on Monday, 16 June 2025 at 7.30pm.

Item No.		Action by
1	<p>To record Councillors present. Cllrs. J Dingle (Chairman), J Simmonds (Vice Chairman), D Stevens, G Crabb.</p> <p>Also attending: Mrs J Hoskin (Parish Clerk) Cllr J Pascoe (Cornwall Council) Two members of the public</p>	
2	<p>Public Session. The Chairman opened the meeting and invited the members of the public to address the council, if they so wished.</p> <p>The gentleman who had purchased St Pinnock Church spoke about his plans for the internal use of the building and the work to be done on the grade 1 listed church that would not impact on the existing structure. The tower would be maintained but not changed and the bells would remain in situ. The Chairman thanked the gentleman for speaking with the parish council.</p>	
3	<p>Apologies for absence. Cllr R Jessop.</p>	
4	<p>Members Declarations of Interest on items on the Agenda. None declared at this stage of the meeting.</p>	
5	<p>Report from Cornwall Council – Cllr J Pascoe explained how the council were beginning to settle in and committees were being formed following the intense training period for the many new Cornwall Councillors. The council was now run by a coalition of the Lib Dem and Independent parties.</p> <p>Cllr Pasoce remained on the Planning East committee and Licensing & Fisheries. Local issues noted the retention of the post office in Liskeard; and the reinstatement of the No 11. Liskeard to Bodmin bus service from the 31 August 2025.</p> <p>Suez needed to be invoiced for the money to support the publication of three Parish Pump magazines. Cllr Pasoce to provide details to the Clerk.</p>	Clerk
6	<p>To approve the Minutes of the Meetings held on the 19 May 2025. The minutes of the meetings held on the 19 May 2025 were approved and signed by the Chairman, proposed by Cllr Crabb, seconded by Cllr Stevens and unanimously agreed.</p>	
7	<p>Matters arising from the Minutes not listed on the agenda. None.</p>	
8	<p>Accounts / Financial Matters –</p> <p style="padding-left: 20px;">a) To approve the accounts presented for payment. The council approved the payment of accounts presented. Proposed by Cllr Stevens, seconded by Cllr Crabb and unanimously agreed.</p> <p style="padding-left: 20px;">Ch 1089 Greenbarnes Notice Board = £ 1312.37</p>	

	<p>Ch 1090 / 1091 J Hoskin – clerks payment & HMRC = £ 232.18 Ch 1092 L J Coles – internal audit = £ 160.00 Ch 1093 NBB – picnic table and bench =£ 954.00 Ch 1094 St Pinnock PC – to open new bank account = £ 100.00 Ch 1095 Braddock School – donation Liskerrett lights event = £ 100.00</p> <p>b) Accounts 2024/2025 – to agree the Annual Governance Statement, to agree the Annual Accounting Statements, to consider whether there is a conflict of interest with BDO (external auditor), and note the Internal Auditors report. The council approved the AGAR accounting statements and confirmed there were no conflicts of interest with BDO. The internal auditors report was noted. The public rights notices were distributed for the notice boards. Proposed by Cllr Knapman, seconded by Cllr Simmonds and unanimously agreed.</p> <p>c) To consider the councils governance and the setting up of councillor’s emails specific to the parish council. The Chairman was keen to use councillors web based (.gov.uk) email addresses for all council business. This can be set up and controlled by the website provider and would prevent ex councillors retaining council information. Personnel emails were contrary to regulations. The clerk will update Councillors details on the parish council website. The Clerk to contact Western Web for costs.</p> <p>d) Update on the Unity Trust Bank – It was agreed £100 be made available to open the new bank account.</p> <p>e) To consider the request from Liskerrett Community & Arts Centre for a financial contribution towards the Liskeard Lights Up event and workshops (attended by Braddock School). Following a discussion, it was agreed to donate £100 direct to Braddock School for this purpose. Proposed by Cllr Simmonds, seconded by Cllr Crabb and unanimously agreed.</p>	<p>Clerk</p> <p>Clerk</p>
<p>9</p>	<p>CIL funding. Update on the projects – new bus shelter (to approve a quotation); and the supply of the new notice board for East Taphouse.</p> <p>Some councillors had met with members of the Community Hall committee, and it was agreed, in principle, to replace the bus shelter in this area of the village. The costs being in the region of £2,500 plus Vat with installation costs awaited. A new concrete base to be added. It was agreed these costs be paid for from the parish council general fund and not CIL.</p> <p>The new notice board had been agreed. It was hoped that someone in East Taphouse would become the keyholder. It was agreed the new notice board be funded from the parish council general fund and not CIL.</p> <p>Community Hall, East Taphouse – to discuss and approve specific funding.</p> <p>The council had already agreed to grant up to £5,000 to the community hall. The money could be passed over direct or the parish council could make a purchase and donate. Having looked at the costs needed to maintain the Community Hall , it was proposed by Cllr Stevens, seconded by Cllr Simmonds and unanimously</p>	

	<p>agreed the £5,000 grant be increased to £10,000. The Hall Committee to be given a timescale up to December 2026 to claim this money.</p> <p>Sign at Trevelmond Lane (to approve a quotation). The provision of a new “unsuitable for wide vehicles” sign was unanimously approved. Proposed by Cllr Stevens and seconded by Cllr Simmonds.</p>	JD
10	<p>Planning Applications – to record the council’s response on the following applications and consider any further applications received between the publication of the agenda and the meeting.</p> <p>a) PA25/03040 Centre of pond 52m from The Mill, Liggars Farm, 131m from Liggars Farm, road from junction South of Scawn Mill to junction Sout East of Liggars Cottage – Proposed building designed for the housing of calves. Support, proposed by Cllr Crabb, seconded by Cllr Knapman and unanimously agreed.</p> <p>b) PA25/03784 Land west of Braddock VA C of E School, East Taphouse – Non material amendment in relation to decision notice PA24/00242 dated 05/03/25. Change cladding from side hung slate to horizontal cladding, change brick lintels on all plots to cast polished concrete lintels, plinths to all be rendered block not brick, and all roofs to be concrete tiles. Object. Councillors resolved to request materials be retained, as per the original planning application. Proposed by Cllr Stevens, seconded by Cllr Simmonds unanimously agreed.</p> <p>c) To note any pre-applications submitted to Cornwall Council, application decisions, enforcement actions or appeals. Nothing to report.</p>	
11	<p>Playing Field, East Taphouse -to report on inspections and identify any work required. Cllr Crabb had carried out inspections with nothing to report.</p>	
12	<p>Community Area Partnership Meeting – date of the next meeting Monday, 23 June 2025 at the Eliot Hall, St Germans. The Chairman sent his apologies meeting. Cllr Simmonds hoped and attend.</p>	
13	<p>Correspondence to be noted. Noted.</p>	
14	<p>Parish Council Vacancies and Co-option (item brought forward after item 7 of this meeting). Councillors agreed the co-option of H Knapman back onto the parish council. Proposed by Cllr Dingle, seconded by Cllr Simmonds and unanimously agreed. Cllr Knapman signed his declaration of acceptance of office.</p>	
15	<p>Post Horn parish magazine – update on editing and printing. Councillors agreed to pay costs of £60.33 for the 400 copies produced.</p>	
16	<p>Update on the Safe crossing application for the A390 at East Taphouse. Having previously noted that the application submitted to Active Travel England was not successful; an encouraging letter had been received from the Devon & Cornwall Police Authority. Money may be available via CAP for a feasibility study. It was agreed the Chairman and Cllr Pascoe hold further discussion on this matter.</p>	
17	<p>Parish Matters / Items for the next Agenda.</p>	

	<ul style="list-style-type: none"> ○ To consider an alternative name for the new development at East Taphouse (Ocean Housing development) Having considered further name options, it was decided to suggest the development be named “Longlands”. ○ Lanreath parish – Councillors noted plans for a large solar farm on land at Bacaddon Farm in the neighbouring parish of Lanreath. 	
18	Review of Parish Council policies – to approve the updated Financial Regulations. The updated financial regulations were approved by the council. Proposed by Cllr Knapman, seconded by Cllr Simmonds and unanimously agreed.	
19	Review and update of the Parish Council asset register. Item deferred until the new notice board, bus shelter and signs had been received.	
20	Date of the next Meeting – Monday, 21 July 2025.	
21	To close the Meeting. There being no further business the meeting closed at 9.58pm	

Dated. 21 July 2025

Signed