

## St Pinnock Parish Council

### Minutes of the Annual Meeting of St Pinnock Parish Council held in the Room at Cannon Chapel on Wednesday, 19 May 2025 at 7.30pm.

**Present.** Cllrs. J Dingle, J Simmonds, D Stevens, R Jessop, G Crabb.

Also attending: Mrs J Hoskin (Parish Clerk)

Cllr J Pascoe (Cornwall Council)

One member of the public (candidate for co-option)

Item No.		Action by
1	<b>Councillors to sign their Declarations of Acceptance of Office and receive their Register of Interests forms for completion.</b> Councillors signed their “declarations” and received their register of interests forms.	
2	<b>Public Session.</b> No matters reported.	
3	<b>Apologies for absence.</b> None.	
4	<b>Members Declarations of Interest on items on the Agenda.</b> None declared at this stage of the meeting.	
5	<b>Election of Chairman and Vice Chairman for the forthcoming year.</b> It was proposed by Cllr Stevens, seconded by Cllr Jessop and unanimously agreed Cllr Dingle be elected as Chairman for the forthcoming year. There were no other nominations.  It was proposed by Cllr Stevens, seconded by Cllr Dingle and unanimously agreed Cllr Simmonds be elected as Vice Chairman for the forthcoming year. There were no other nominations.	
6	<b>Election of representatives for outside bodies – St Pinnock Community Hall, CAP meetings, SUEZ.</b> <ul style="list-style-type: none"><li>○ <b>St Pinnock Community Hall</b> – Cllr Dingle.</li><li>○ <b>CC Community Area Partnership (CAP)</b> – Although it was confirmed all Councillors were eligible to attend, it was agreed Cllr Dingle be the appointed representative.</li><li>○ <b>SUEZ</b> – Cllrs Crabb, Simmonds, Dingle. H Knapman will join this group once co-opted back onto the parish council.</li></ul>	
7	<b>Report from Cornwall Council – Cllr J Pascoe</b> was pleased to be back as the County Councillor for the area following the 1 <sup>st</sup> May elections; and although she had retained her seat, the Conservative party had lost a many seats on Cornwall Council. There was little to report as new Councillors were now going through training and no committees had yet been formed. Cllr Pascoe notified the SUEZ meeting was being held on the 27 May 2025.	

8	<b>To approve the Minutes of the Meetings held on the 23 April 2025.</b> The minutes of the meeting held on the 23 April 2025 were approved and signed by the Chairman, proposed by Cllr Stevens, seconded by Cllr Simmonds and unanimously agreed.	
9	<b>Matters arising from the Minutes not listed on the agenda.</b> None.	
10	<b>Accounts / Financial Matters –</b> <b>a) To approve the accounts presented for payment.</b> The council approved the payment of accounts presented. Proposed by Cllr Jessop, seconded by Cllr Dingle and unanimously agreed. Ch 1087 / 1088 J Hoskin – clerks payment & HMRC = £ 232.18  <b>b) Unity Trust Bank –</b> It was agreed the Clerk go ahead and open the new bank account once the May 2025 cheques had been presented through the current bank account.	Clerk
11	<b>CIL funding. Update on the projects – design and costs for a new bus shelter at East Taphouse.</b> Following a discussion, it was agreed the parish council move this project forward without the support from Cornwall Council (Cormac). Proposed by Cllr Stevens, seconded by Cllr Jessop and unanimously agreed. The shelter to be 2.5 metres long x 1.3 metres wide and 2.3 metres high. One quotation had been obtained and two more will be sought of the same design. Funding may be available for fitting costs.	
12	<b>Planning Applications – to record the council’s response on the following applications and consider any further applications received between the publication of the agenda and the meeting.</b> <b>a) PA25/02907 The Shippen, St Pinnock – Construction of detached dwelling as alternative scheme to previously approved (under PA24/06030).</b> The changes to the previous application were noted. It was resolved to support the application; proposed by Cllr Dingle, seconded by Cllr Simmonds and unanimously agreed.  <b>b) To note any pre-applications submitted to Cornwall Council, application decisions, enforcement actions or appeals.</b> It was note that an appeal had been lodged against Cornwall Councils refusal for planning application PA25/00458 Construction of detached self-build dwelling as alternative scheme previously approved (under PA24/06030).	
13	<b>Playing Field, East Taphouse -to report on inspections and identify any work required.</b> Cllr Crabb had inspected the park and reported the damage to the picnic table that was non-repairable. It was agreed to purchase a composite replacement that may deter vandalism. The Clerk to order. The Clerk passed Cllr Grabb a copy of the ROSPA inspection report. Cllr Crabb offered to carry out the regular inspections of the park and empty the bin.	Clerk GC
14	<b>Community Area Partnership Meeting – date of the next meeting to be confirmed.</b> Monday, 23 June 2025 at the Eliot Hall, St Germans.	

<b>15</b>	<b>Correspondence to be noted.</b> Noted.	
<b>16</b>	<b>Parish Council Vacancies and Co-option.</b> It was agreed the three vacancies be advertised with co-option in June 2025.	
<b>17</b>	<b>Post Horn parish magazine – update on editing and printing.</b> Cllr Simmonds had met with the editor and a draft magazine had been produced keeping the same format as before. A publication should be available in June. Councillors confirmed if they wanted their personal contact details to be published. It was noted that many Councillors used the admin address for the parish council, so contact was made via the parish clerk. Thanks were expressed to Cllr Simmonds and Doug Mills.	
<b>18</b>	<b>Safe crossing for the A390 at East Taphouse.</b> The Chairman reported the application submitted to Active Travel England was not successful. A way forward was discussed, and there be a possibility the scheme design work could be funded through the CAP highway scheme. The Chairman had spoken to the Police Inspector who was positive in supporting the project. It was found that speeding was not the major issues through East Taphouse but the lorry movements and the size of the vehicles.	
<b>19</b>	<b>Parish Matters / Items for the next Agenda.</b> <ul style="list-style-type: none"> <li>○ <b>War Memorial Seat</b> – It was agreed that a new seat adjacent to the war memorial be ordered along with the playing field picnic table to save delivery costs. A standard two-seater bench of a composite material. Proposed by Cllr Jessop, seconded by Cllr Simmonds and unanimously agreed. The Clerk to order.</li> <li>○ <b>St Pinnock Church</b> – It was noted the church had been sold and the purchaser was happy to discuss his plans for the building with the parish council.</li> <li>○ <b>Ocean Housing development at East Taphouse.</b> Coastline Housing were seeking alternative suggestions for the new development. It was agreed to defer this until the next meeting to allow Councillors time to consider a suitable name.</li> </ul>	Clerk       Cllr
<b>20</b>	<b>Review of Parish Council policies.</b> The Clerk and Cllr Dingle to meet on the 9 June 2025 to review and update the Financial Regulations.	Clerk/ JD
<b>21</b>	<b>Date of the next Meeting</b> – Monday, 16 June 2025. The Chairman was keen to visit alternative venues for parish council meetings and it was agreed the June meeting be held at the Community Hall in East Taphouse.	
<b>22</b>	<b>To close the Meeting.</b> There being no further business the meeting closed at 9.35pm	

Dated, 16 June 2025

Signed